

SECRET

5295
Copy 7 of 7
12 April 1956

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Dear [redacted]

1. The following arrangements are necessary to establish and operate a secure communications center at your installation:

a. Area - approximately 130 square feet.

b. Location - situated so that access can be gained only thru a single entrance and so that visual access by unauthorized persons is not possible.

c. Physical Security:

(1) The equipments to be used develop a high noise level. Therefore, for the comfort of the operator and those individuals working immediately outside the secure area, the room should be soundproofed.

(2) The area should have one solid door entrance. A three way manipulation proof type combination lock should be installed on the entrance door.

(3) Only authorized personnel who are specifically cleared for access should be permitted within the confines of the area.

d. Office Equipment:

(1) One each typewriter wall desk.

(2) One each typewriter.

(3) One each typist chair.

(4) One each three way combination manipulation proof type safe file cabinet 4-drawer.

e. Communications Equipment:

(1) Tax equipment.

M-19 ASR Teletypewriter (Keyboard Type "A")
M-14 ROTR Teletypewriter (Mounted above M-19)

(2) Room Circuit Equipment.

131 - B2 Subscriber Set.

M-14 AB Receiving Transmitter Distributor

M-14 ROTR Typing Reproducing (Mounted above M-19)

M-29 ASR Teletypewriter (Keyboard Type "A") with
Decipher-Decipher-Key Type 6017-L.

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f. Other Requirements:

(1) The area should be adequately lighted to permit detailed work without eye strain.

2. The individual selected to operate the communications equipment is required to complete and submit the attached form DD-48 in duplicate in order to supply sufficient information necessary to conduct a security investigation.

3. Also attached is a draft of a letter for your reorigination to the telephone company to insure the installation of the proper communications equipment.

EICK

Enclosures:

- 1 - DD Form 48
- 2 - Copy of letter

Distribution:

Orig - Addressee

- 2 -
- 3 - Commo
- 4 - Commo
- 5 - Commo
- 6 - Chrome
- 7 - Reading

RAK:lsw (12 April 1956)

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1. It is requested that the following equipment be installed at
_____ on or about 15 May 1956.

A. TWX Equipment

M-19 AMR Teletypewriter (Keyboard Type "A")
M-14 ROTR Teletypewriter (Mounted Above M-19)

B. Room Circuit Equipment

131-B2 Subscriber Set
M-14 AB Receiving Transmitter Distributor
M-14 ROTR Typing Reproducing (Mounted Above M-19)
M-19 AMR Teletypewriter (Keyboard Type "A") with
Encipher-Decipher Key Type 6017-B.

2. For additional information regarding this request, contact Mr.

_____, Tel. No. _____

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